



DAV INSTITUTE OF ENGINEERING & TECHNOLOGY

(A Unit of Dayanand Anglo Vedic College Trust & Management Society)

Kablr Nagar, Jalandhar, Punjab - 144 008

Accredited by NAAC with "A" Grade & Recognized by UGC under Section 2(f)

Approved by AICTE; Affiliated to IKG-PTU, Jalandhar | Managed by DAV College Managing Committee, New Delhi

No. : DAVIET/Edt6/2022-23/168

Dated 25/05/2022

To Whom It May Concern

Certified that the Institute has total 168 sanctioned post(s) of teaching staff till date.

Principal

D.A.V. COLLEGE MANAGING COMMITTEE, CHITRAGUPTA ROAD, NEW DELHI.

An extract from the proceedings of a meeting of the D.A.V. College
Managing Committee, New Delhi, held on 25.6.2000.

Resolution No.29:

Considered OBSC Resolution No.25, dated 19.6.2000, recommending that sanction be accorded for the following appointments of the teaching faculty in DAV Institute of Engg. & Technology, Kabir Nagar, Jalandhar, in the pay-scale as prescribed by the Punjab Technical University, Jalandhar, for the session 2000-2001, and resolved that the same be approved :

Professors -- Civil -1 , Computer Science Engg. -1,
Elex.Communication Engg.-1.

Asstt.Professors - Civil -1, Computer Science Engg. -1,
Elex. Communication Engg. -1.

Lecturers- One each in Civil Engg., Computer Science Engg., Elex.
and Instrumentation, Physics, Chemistry, Maths,
Communication Skills, Elect. Engg. & Mech. Engg.

Ref.No. 464/6

Dated : 22/8/2000

Copy forwarded for information and necessary action to :

- ✓ 1 The Principal, DAV Institute of Engg. & Technology, Kabir Nagar,
Jalandhar.
2. Accounts Branch.

J. K. Ahuja
Admn. Officer.

D.A.V. COLLEGE MANAGING COMMITTEE, CHITRA GUPTA ROAD, NEW DELHI

An extract from the proceedings of a meeting of the DAV College Managing Committee, New Delhi, held on 28.04.2002.

Resolution No. 177:

Considered OBSC Resolution No.148, dated 22.3.2002, recommending that permission be accorded for the creation of the following additional posts of teaching, supporting and non-teaching staff on regular basis in DAV Institute of Engineering & Technology, Jalandhar, due to increase in intake and strength of the students, and resolved that the same be approved : -

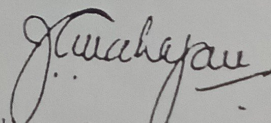
1.	<u>Teaching Staff :</u>	No.	<u>Qualifications & Pay scale as per AICTE norms</u>
	i) Professor – Electrical Engg.	1	-do-
	ii) Asst.Professor-Elect. Engg.	1	-do-
	i) <u>Lecturers :</u>		
	a) Mathematics	1	-do-
	b) Computer Science & Engg.	2	-do-
	c) Electronics & Communication Engg.	2	-do-
	d) Electronics & Instrumental Engg.	1	-do-
	e) Mech. Engg.	2	-do-
2.	<u>Supporting Staff :</u>		
	i) Asst. Instructor Workshop	1	
	ii) Lab.Technician Electronics/Computer	2	Rs.5,480-8,925 Rs.5,800-9,200
	iii) Electrician-cum-pump opt.	1	Rs.3,120-5,160
	iv) Driver	1	Rs.2,720-4,140
3.	<u>Non-Teaching Staff :</u>		
	i) Lab. Assistant	3	Rs.3,120-5,160
	ii) Peon/Helper/Chowkidar	4	Rs.2,620-4,140
	iii) Groundsman	2	Rs.2,620-4,140
	iv) Sweeper	2	Rs.2,620-4,140

Ref. No. 69386

Copy forwarded for information and necessary action to :

Dated: 07/06/2002

1. The Principal, DAV Institute of Engineering & Technology, Kabir Nagar, Jalandhar.
2. Accounts Branch.


Admn. Officer.

**D.A.V. COLLEGE MANAGING COMMITTEE, CHITRA GUPTA ROAD,
NEW DELHI**

An extract from the proceedings of a meeting of the DAV College Managing Committee, New Delhi, held on 27.04.2003.

Resolution No. 152 :

Considered letter No. 41, dated 5.4.2003, from the Director-cum-Principal, DAV Institute of Engineering & Technology, Jalandhar, and resolved that following additional posts of teaching & non-teaching staff be sanctioned due to increase in intake and students strength : -

A) TEACHING STAFF:

S.No.	Post	No.	Qualification & Pay-scale
1.	Professor (Mechanical Engg.-cum-Training & Placement Officer).	1	As per AICTE norms.
2.	<u>Lecturers :</u>		
	a) Physics	1	-do-
	b) Mathematics	3	-do-
	c) Chemistry	1	-do-
	d) Computer Science & Engg.	3	-do-
	e) Electronics & Comm. Engg.	3	-do-
	f) Electrical Engg.	2	-do-
	g) Communication Skills	1	-do-

B) SUPPORTING STAFF:

			Qualification & Pay-scale as per State Govt.
1.	Asstt. Instructor Workshop	2	5,480-8,925
2.	Lab. Technician Electronics/Computer	1	5,800-9,200

C) NON-TEACHING STAFF:

1.	Library Restorer	1	3,120-5,160
2.	Lab. Assistant (Computer / Electronics)	2	3,120-5,160
3.	Peon/Helper	2	2,620-4,140
4.	Sweeper	1	2,620-4,140

16/6/03

D) HOSTEL STAFF (GIRLS):

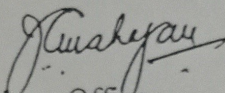
1.	Lady Hostel Warden	1	4,400-7,000
2.	Peon/Helper	2	2,620-4,140
3.	Security Guard	2	2,620-4,140

Ref. No. 1883

Dated: 12/06/02

Copy forwarded for information and necessary action to :

1. The Director-cum-Principal, DAV Institute of Engg. & Technology, Jalandhar.
2. Accounts Branch.


Admn. Officer.

D.A.V. COLLEGE MANAGING COMMITTEE, CHITRA GUPTA ROAD,
NEW DELHI

An extract from the proceedings of a meeting of the DAV College Managing Committee, New Delhi, held on 1.5.2005.

Resolution No. 235 :

Considered letter No. DAVIET:2004/11832, dated 22.3.2005, from the Director-cum-Principal, DAV Institute of Engg. & Technology, Jalandhar, and resolved that sanction be accorded for the creation of following new posts with effect from the session 2005-06 in the regular pay-scale as mentioned against each :

A. Teaching Staff				
S.No.	Post	No. of Posts	Qualification	Pay Scale
1.	Professor - Information Technology ✓	1	As per AICTE & PTU Norms	16,400-22,400
2.	Asstt. Professor - Information Technology ✓	1	-do-	12,000-18,300
3.	Asstt. Professor - Training & Placement ✓	1	-do-	12,000-18,300
4.	Lecturer - Electronics & Comm. Engg. ✓	3	-do-	8,000-13,500
5.	Lecturer - Communication Skills	1	-do-	8,000-13,500
6.	Lecturer - Mathematics	2	-do-	8,000-13,500
7.	Lecturer - Information Technology ✓	3	-do-	8,000-13,500
8.	Lecturer - Electrical Engineering ✓	3	-do-	8,000-13,500
9.	Lecturer - Mechanical Engineering ✓	1	-do-	8,000-13,500
10.	Lecturer - Civil Engineering ✓	2	-do-	8,000-13,500
11.	Lecturer - Environmental Engg. / Science ✓	1	-do-	8,000-13,500
B. Supporting Staff				
1.	Doctor (Full-time)	1	As per State Govt. Norms	8,000-13,500
2.	Lady D.P.E.	1	-do-	8,000-13,500
3.	Asstt. Instructor (W/Shop)	2	-do-	5,480-8,985

C. Non-teaching Staff				
S.No.	Post	No. of Posts	Qualification	Pay Scale
1.	Clerk	3	As per State Govt. Norms.	3,220-5,160
2.	Peon/Helper/Lab. Attendant	5	-do-	2,620-4,140
3.	Chowkidar	3	-do-	2,620-4,140
4.	Mali/Groundsman	2	-do-	2,620-4,140
5.	Sweeper	3	-do-	2,620-4,140

Ref. No. 24120

Dated : 14/6/05

Copy forwarded for information and necessary action to :

- ✓ 1. Director-cum-Principal, DAV Institute of Engg. & Technology, Jalandhar.
2. Accounts Banch (G)

J. Mahajan
Admn. Officer

**D.A.V. COLLEGE MANAGING COMMITTEE, CHITRA GUPTA ROAD,
NEW DELHI**

An extract from the proceedings of a meeting of the DAV College Managing Committee, New Delhi, held on 1.10.2006.

Resolution No. 28 :

Considered OBSC Resolution No. 12, dated 18.8.2006, recommending for approval the proceedings of a meeting of the Governing Body of D.A.V. Institute of Engineering & Technology, Jalandhar, held on 30.3.2006 (copy enclosed -Appendix - I), and resolved that the same be approved.

Ref. No. 7741

Dated : 30/2/52

✓ Copy to the Director-cum-Principal, D.A.V. Institute of Engg. & Technology, Jalandhar, for information and necessary action.

*Stem. our copy
kept as you
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1.11.08*

J. Mahajan
Admn. Officer

D.A.V. COLLEGE MANAGING COMMITTEE, CHITRA GUPTA ROAD,
NEW DELHI

An extract from the proceedings of a meeting of the DAV College
Managing Committee, New Delhi, held on 27.4.2008.

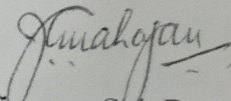
Resolution No. 208 :

Proceedings of a meeting of the Governing Body of DAV Institute of Engg. & Technology, Jalandhar, held on 11.3.2008 (Copy enclosed **Appendix X**), were considered and approved.

Ref.No. 6006

Dated : 02/07/08

Copy forwarded for information and necessary action to the Principal, DAV Institute of Engg. & Technology, Jalandhar.


Officer on Spl. Duty



Memo
Cm
6/7/08

D.A.V. COLLEGE MANAGING COMMITTEE, CHITRA GUPTA ROAD,
NEW DELHI

An extract from the proceedings of a meeting of the DAV College Managing Committee, New Delhi, held on 25.10.2009.

Resolution No. 40:

Proceedings of 8th meeting of the Governing Body for D.A.V. Institute of Engg. & Technology, Jalandhar, held on 30th April, 2009 (copy enclosed – Appendix III), were considered and approved.

Ref.No. 8979

Dated : 27/11/09

Copy forwarded for information and necessary action to :

- ✓ 1. The Principal, D.A.V. Instiute of Engg. & Technology, Jalandhar.

J. Mahajan
Officer on Spl. Duty

D.V.
5/12

OSD

S. P. D. 10/11/09

No. 8.4 Requirement of additional posts of Teaching, Non-teaching and Supporting Staff for the year 2009 - 10:-

Request made by the Director-cum-Principal vide his letter no. DAVIET: 2008 - 09/ 11394 dated: 2/3/2009 for requirement of additional posts of teaching, non-teaching & supporting staff during the financial year 2009 - 10 due to increased strength of students, classes and the norms & standards of AICTE was considered and resolved to sanction the following posts:-

Sr. No.	Name of the Post	No. of Posts	Qualification & Pay Scales as per AICTE/PTU Norms	Justification
A. Teaching Staff				
1	Professor:- i) Master of Computer Applications ii) Training & Placement	1 1	16400 - 22400	The courses were started last year and these posts are required as per the AICTE norms
2	Asstt. Professors:- i) Business Management ii) Master of Computer Applications	1 1	12000 - 18300	
3	Lecturers:- Master of Computer Applications	2	8000 - 13500	
B. Non-teaching Staff				
			Qualification & Pay Scales as per State Govt./PTU Rules	
4	Registrar	1	16400 - 22400	Required as per norms of AICTE and will be filled up on need based basis
5	Dy. Registrar	1	12000 - 18300	
6	Asstt. Registrar	1	8000 - 13500	
7	Office Supdt. (Admn./Accounts)	1	6400 - 10640	
8	Sr. Scale Stenographer	1	5800 - 9200	
9	Sr. Asstt.	2	5800 - 9200	
10	Warden (Sr. Scale) - Boys Hostel	1	5800 - 9200	
11	Warden (Sr. Scale) - Girls Hostel	1	5800 - 9200	
12	Steno-typist	1	3330 - 6200	
13	Clerks	2	3120 - 5160 (with initial start of Rs. 3220/-)	
C. Supporting Staff				
14	Research Scientist for Research Centre	2	Rs. 18000/- (Consolidated)	Required for Research Centre
15	Technical/Research Assistant for Research Centre	2	Rs. 10000/- (Consolidated)	
16	Technician Refrigeration & Air-conditioning	1	3120 - 5160	Required for proper maintenance and up-keep of Infrastructure
17	Sub-station Attendant	1	3120 - 5160	
18	Carpenter	1	3120 - 5160	
19	Bus Driver	1	3120 - 5160	

D.A.V. COLLEGE MANAGING COMMITTEE, CHITRA GUPTA ROAD,
NEW DELHI

An extract from the proceedings of a meeting of the DAV College Managing
Committee, New Delhi, held on 23.10.2011.

Resolution No. 216.

Proceedings of the 9th meeting of the Governing Body of DAV Institute of Engineering & Technology, Jalandhar, held on 22nd Feb. 2011 (copy enclosed App-XXXIX), were considered and approved.

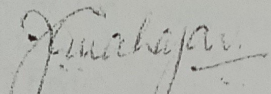
Ref. No.

29879

Dated :

29-12-11

Copy forwarded for information and necessary action to the Offg. Principal, DAV Institute of Engineering & Technology, Jalandhar.


Officer on Spl. Duty

Item No. 9.10 Approval of the proposed Code of Conduct for Teaching and Supporting Staff (Technical and Non-Technical):-

It was informed by the Principal that there is no code of conduct for the **Supporting (Technical and Non-Technical) staff** in our Institute. We need to have prescribed code of conduct for them for smooth and efficient working of the Institute. Thus, he submitted a proposed draft for the same. He further informed that the code of conduct applicable upon the **Teaching Faculty** is also very old and needs improvement, so that, it is able to cover the newly introduced clauses like ragging, electronic media etc. As such, the amended code of conduct for the teaching faculty was also submitted by him.

It was decided that the proposed/amended code of conduct for the teaching and supporting staff as submitted by the Principal, be first of all got vetted from the Chief Legal Advisor (CLA) of DAVCMC, New Delhi and then it should be circulated amongst members of the governing body of the Institute, and after having views of the members of the governing body and incorporating the proposed amendments, it should be adopted.

Item No. 9.11 Provision of ESI:-

The Principal informed the house that the DAVCMC has granted permission to our Institute for the registration with '**Employees State Insurance Corporation (ESIC)**'.

The proposal projected by him for implementing ESI scheme to the employees of DAVIET, Jalandhar, during the financial year 2011-12 was also considered and it was resolved that the same be approved. As per the present norms of ESIC, the employees having **gross salary up-to Rs. 15,000.00** will fall under the scheme; and the Institute shall contribute **4.75 %** of the gross salary of staff falling under this scheme towards ESI.

Item No. 9.12 Requirement of Additional Posts of Teaching and Supporting Staff for regular M.Tech. Courses during the year 2010-11:-

Request made by the Principal for requirement of additional posts of teaching and supporting staff for running **regular M.Tech. courses in the disciplines of Nanotechnology, CSE, EE and CE** was considered and resolved to sanction the following posts:-

Sr. No.	Name of the post	No. of posts	Qualification & Pay Scales
Teaching Staff			
1.	Professor : Nanotechnology, CSE, EE, CE	04	As per AICTE Norms
2.	Asstt. Prof. : Nanotechnology, CSE, EE, CE	04	- do -
3.	Asstt. Prof. : Nanotechnology, CSE, EE, CE	04	- do -
Supporting Staff			
4.	Lab. Technician (Sr. Scale)	02	As per State Govt. Rules
5.	Lab. Technician (Jr. Scale)	02	- do -
6.	Lab. Assistant	02	- do -
7.	Sweepers	04	- do -

D.A.V. COLLEGE MANAGING COMMITTEE, CHITRA GUPTA ROAD,
NEW DELHI

An extract from the proceedings of a meeting of the DAV College Managing
Committee, New Delhi, held on 2.5.2004.

Resolution No. 31 :

Considered OBSC Resolution No. 32, dated 6.4.2004, recommending that sanction be
accorded for the following additional posts of teaching and non-teaching staff in DAV Institute of
Engg. & Technology, Jalandhar, due to increase in the number of courses and students' strength
in regular pay-scale mentioned against each, and resolved that the same be approved :-

Teaching Staff (Qualification & Pay-scale as per A.I.C.T.E. Norms)

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S.No.	Name of the Post	No. of Posts	Pay-scale
1.	Asstt. Professor (Mechanical Engg.)	01	Rs.
2.	Lecturer (Electronics & Comm. Engg.)	01	12,000-18,300
3.	Lecturer (Computer Sc. & Engg. / I.T)	03	8,000-13,500
4.	Lecturer (Electrical Engg.)	02	-do-
5.	Lecturer (Mechanical Engg.)	02	-do-
6.	Lecturer (Civil Engg.)	02	-do-

Non-teaching Staff (Qualification & Pay-scale as per A.I.C.T.E. Norms)

S.No.	Name of the Post	No. of Posts	Pay-scale
1.	Office Supdt. (Administration / Accounts)	01	Rs.
2.	Jr. Scale Stenographer	01	6,400-10,640
3.	Clerks	01	4,400-7,000
4.	Daftri	02	3,220-5,160
5.	Plumber	01	2,820-4,400
6.	Mali	01	3,120-5,160
7.	Sweeper	01	2,620-4,140

Boys' Hostel Staff (Qualification & Pay-scale as per State Govt. Rules)

S.No.	Name of the Post	No. of Posts	Pay-scale
1.	Peon / Helper	02	Rs.
2.	Security Guards	02	2,620-4,140
3.	Sweeper	01	-do-

Ref. No. 12174

Dated : 15/06/04

Copy forwarded for information and necessary action to :

1. The Principal, DAV Institute of Engg. & Technology, Jalandhar.
2. Accounts Branch.

J. Anandhajan
Adm. Officer

**D.A.V. COLLEGE MANAGING COMMITTEE, CHITRA GUPTA ROAD,
NEW DELHI**

An extract from the proceedings of a meeting of the DAV College Managing Committee, New Delhi, held on 13.5.2007.

Resolution No. 165 :

Proceedings of a meeting of the Governing Body of D.A.V. Institute of Engineering & Technology, Jalandhar, held on 23.2.2007 (Copy enclosed – **Appendix XVII**), were considered and approved.

Ref. No. 12178

Dated : 2/6/07

Copy forwarded for information and necessary action to the Director-cum-Principal, DAV Institute of Engg. & Technology, Jalandhar.

OSD
One copy to Steno ✓
(one
2/6/07)

K. Mahajan
Admn. Officer

D.A.V. COLLEGE MANAGING COMMITTEE, CHITRA GUPTA ROAD,
NEW DELHI

An extract from the proceedings of a meeting of the DAV College Managing Committee, New Delhi, held on 25.10.2009

Resolution No. 60:

Considered letter No. DAVIET:2009:10/5649, dated 24.8.2009, from the Director-cum-Principal, D.A.V. Institute of Engg. & Technology, Jalandhar, and resolved that sanction be accorded for the creation of following posts to meet the requirements of the All India Council for Technical Education and Punjab Technical University:

S.No.	Name of Post	No. of Posts	Qualification & Pay-Scale	Justification
1.	Asstt. Professor (Physical Education)	01 (One)	As per AICTE / PTU Norms. Pay-Scale: Rs.12,000-18,300	There is only one post of Director Physical Education in the scale of Lecturer. To cope with the additional work load, post of Asstt. Professor (Physical Education) is required.
2.	Asstt. Professor (Workshop Superintendent)	01 (One)	As per AICTE / PTU Norms. Pay-Scale: Rs.12,000-18,300	There is only one post of Asstt. Supdt. (W/Shop) in the scale of Lecturer. To cope with the increased strength of students, post of Asstt. Prof. is required.

Ref.No. 8747

Dated: 24/11/09

Copy forwarded for information and necessary action to :

✓ The Principal, D.A.V. Institute of Engg. & Technology, Jalandhar.

Copy to OSD for implementation after discussion.

[Signature]
Officer on Spl. Duty

Am
27/11

[Signature]
28/11

D.A.V. COLLEGE MANAGING COMMITTEE, CHITRA GUPTA ROAD,
NEW DELHI

An extract from the proceedings of a meeting of the DAV College Managing Committee, New Delhi, held on 7.11.2004.

Resolution No. 45 :

Considered OBSC Resolution No. 40, dated 14.9.2004, recommending that sanction be accorded for the creation of the following teaching, supporting and non-teaching staff due to increased strength of students and classes in DAV Institute of Engg. & Technology, Jalandhar, and resolved that the same be approved :-

A.	Teaching Staff :	No. of Posts	Qualification & pay-scale
i)	Lecturer in Electronics & Comm. Engg.	2	As per AICTE norms
ii)	Lecturer in I.T.	2	-do-
iii)	Lecturer in Management	1	-do-
B.	Supporting Staff :		
i)	Networking Administrator	1	DOEACC 'B' Level / MCA/B.Tech. Pay-scale Rs. 5,800-9,200
ii)	Lab. Technician (Elex., Comp., I.T., Elect., Mech., Civil)	1 each	Diploma in app. Branch + 2 Years Prof. Exp. Pay-scale Rs. 4,400-7,000
iii)	Receptionist	1	Graduation with experience of public dealings. Pay-scale Rs. 4,400-7,000
iv)	Security Supervisor	1	Retd. J.C.O. Pay-scale Rs. 4,400-7,000
v)	Generator Operator	1	I.T.I. Diploma Pay-scale Rs. 3,120-5,160
C.	Non-teaching Staff :		
i)	Steno-typist	1	Graduation / MOP Diploma Pay-scale Rs. 3,330-6,200
ii)	Lab. Asstt. (Elex, Comp. I.T, Elect, Mech Civil)	2 each	Diploma in appropriate branch Pay-scale Rs. 3,120-5,160

OSD

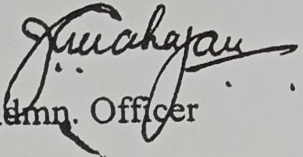
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iii)	Care-taker cum Cook	1	Good experience of cooking Pay-scale Rs.3,120-5,160
iv)	Peons / Helpers	3	Pay-scale Rs.2,620-4,140
v)	Sweeper	1	Pay-scale Rs.2,620-4,140

Ref. No. 19857Dated : 07-01-2005

Copy forwarded for information and necessary action to :

1. The Principal, DAV Institute of Engg. & Technology, Jalandhar.
2. Accounts Branch.


Anshu
Admin. Officer

OM

Fax No.:91-11-3540558
Fax No.91-11-7532520
Fax No.91-11-3540557

Phones:3515951, 3539357, 3524304
7521284, 3515953, 3519815
Gram :DAVMANCOM

D.A.V.COLLEGE MANAGING COMMITTEE,
CHITRA GUPTA ROAD, NEW DELHI-110055.

Ref.No. 4763's

Dated: 24/10/2000

An extract from the proceedings of a meeting of the DAV College Managing Committee, New Delhi, held on 24.9.2000.

Resolution No.83:

Considered letter No.DAVIET-662 and DAVIET-663 dated 30.8.2000, from the Director-cum-Principal, DAV Institute of Engineering & Technology, Jalandhar, seeking sanction for the appointment of following staff on regular basis for the newly started institute in the pay scales mentioned against each post plus admissible allowances as per Punjab Govt. i.e. D.A, A.D.A, H.R.A & Medical :-

		<u>Pay Scale</u>	<u>Nos.</u>
✓1.	Librarian	Rs.8,000-13,500	01
✓2.	D.P.E	Rs.8,000-13,500	01
✓3.	Assistant Supdt, Workshop/ Foreman	Rs.8,000-13,500 ✓	01.
✓4.	Assistant Instructor Workshop	Rs. 5,480- 8,925 ✓	01-
✓5.	Junior Engineer (Civil)	Rs.5,800 - 9,200	01
✓6.	Lab.Technician (Computer)	Rs.5,800 - 9,200	01
✓7.	Lab.Technician (Electronics/ Elect.)	Rs.5,800 - 9,200	01.
—8.	Jr.Assistant (Admn.)	Rs.4,400-7,000	01
—9.	Jr.Assistant (Accounts)	Rs.4,400-7,000	01
✓10.	Steno typist	Rs.3,330-6,200	01
✓11.	Accounts Clerk	Rs.3,120-5,160	01
✓12.	Clerks / Store Keeper	Rs.3,120-5,160	01
✓13.	Lab.Attendants	Rs.2,620-4,140	02-
✓14.	Peons / Helpers	Rs.2,620-4,140	02
✓15.	Chowkidar	Rs.2,620-4,140	01
✓16.	Mali	Rs.2,620-4,140	02 01

(Signature)

General Secretary
DAV College Managing Committee
New Delhi.