



# DAV INSTITUTE OF ENGINEERING & TECHNOLOGY

Kabir Nagar, Jalandhar, Punjab - 144 008

Accredited by NAAC with "A" Grade & Recognized by UGC under Section 2(f)

Approved by AICTE; Affiliated to IKG-PTU, Jalandhar | Managed by DAV College Managing Committee, New Delhi

Ref. No. : DAVIET/ 2022-23 | 92

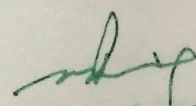
Dated : 15.04.2022

## Office Order

The Institute has an established mechanism for students grievances redressal with regard to their complaints on academic and non-academic matters, grievances related to assessment, victimization, attendance, charging of fees, conducting of examinations, harassment by colleague students or teachers etc:

**Students Grievance Redressal Committee** comprising of the following faculty members is hereby constituted to deal with grievances of the students:

1. Dr. Sanjeev Naval, Associate Prof. (CE) & Dean (Students Affairs)
  2. Ms. Anju Sharma, Assistant Prof. (BM) & Dy. Dean (Student Affairs)
  3. Mr. Gobind Khurana, Assistant Prof. (CE) & Dy. Dean (Student Affairs)
  4. Dr. Ankush Kohli, Assistant Prof. (ME) & Chief Warden
  5. Ms. Aarti Koehhar, Assistant Prof. (ECE)
  6. Dr. Rajeev Kumar, Assistant Prof. (IT)
  7. Mr. Baljit Singh, Assistant Prof. (EE)
  8. Dr. Gurveen Singh, Assistant Prof. (ME)
  9. Ombudsman (Name to be given by IKG PTU)
- An aggrieved student can submit his/her complaints/grievance personally in the office of the Dean (Student Affairs).
  - An aggrieved student can submit his/her complaints/grievance to any of the members of the **Students Grievance Redressal Committee**.
- Or
- An aggrieved student can drop his/her complaints/grievance in any of the **Suggestion Boxes** placed at Institute Reception/Library/Canteen/Hostels.
- Or
- An aggrieved student can email his/her complaints/grievance at [studentsgrievance@davietjal.org](mailto:studentsgrievance@davietjal.org).

  
Dr. Manoj Kumar  
Principal

### Copy to:-

1. All HODs. and HCDs. – to circulate the information amongst all the students
2. Committee members
3. Networking Administrator – to upload the information on the Institute website
4. All Notice Board

Website : [www.davietjal.org](http://www.davietjal.org)  
Email : [daviet@davietjal.org](mailto:daviet@davietjal.org)

MANOJ KUMAR  
I am approving this document  
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20.04.2022 14:27